

Government of the People's Republic of Bangladesh
Ministry of Food
Bangladesh Secretariat, Dhaka.
www.mofood.gov.bd

No.13.00.0000.013.33.013.18-243

Date: 15.04.2018

To: Chief Accounts Officer
Ministry of Food
16 Abdul Gani Road, Dhaka-1000.

The undersigned is directed to convey the Government's approval of Extra-ordinary leave (without pay) to Mrs. Fatima Tuj Jahra, Research Officer, Ministry of Food (FPMU) for attending PhD programmer at Graduate School of Economics, Hiroshima University, Japan from 15.04.2018 to 30.09.2019 under the following terms and conditions:

Conditions:

- a. She will start her journey for Japan on a convenient date near to 15 April, 2018;
 - b. The approved period of this course and the time spent for travel and transit will be treated as on duty;
 - c. All expenses related to this program will be borne by Japanese Government Scholarship (MEXT) and by herself;
 - d. She will not be allowed to stay abroad more than the approved period;
 - e. Duration of her Extra-ordinary leave (without pay) is from 15.04.2018 to 30.09.2019;
 - f. The provision of Appendix V and Rule 194 of BSR (Part-1) and provision of Rule 34 of BSR (Part-1) will be applicable in connection of this approval;
 - g. She will have to serve the government for 5 (five) years after returning from the programme;
 - h. She will have to submit a report on the course to the Internal Admin-1 Ministry of Food within five days after his return from the Course.
2. This order is issued with the approval of the competent authority.

Sd/-
Md. Ayatul Islam
Deputy Secretary
Phone: 9540154
email: admin1@mofood.gov.bd

P.T.O

No.13.00.0000.013.33.013.18-243/1(25)

Date: 15.04.2018

Copy for kind information and necessary action (Not according to seniority)

External

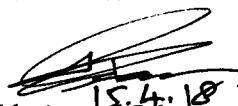
1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Secretary, Economic Relations Division, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. The Japan Embassy in Bangladesh, Plot # 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
6. The Bangladesh Embassy in Japan, 4-15-15, Meguro-ku, Tokyo-153-0063.
7. Director General (Consular), M/O Foreign Affairs, Dhaka (with request to issue Note Verbale).
8. Director, Hazrat Shahjalal International Airport, Dhaka.

Internal

1. Additional Secretary (Admin/Planning & Development/Procurement & Supply), Ministry of Food.
2. Director General (Additional Secretary), Ministry of Food (FPMU), 16 Abdul Gani Road, Dhaka.
3. Joint Secretary (Admin-1), Ministry of Food.
4. PS to Hon'ble Minister, Ministry of Food.
5. PS to Secretary, Ministry of Food.
- ✓ 6. Programmer, Ministry of Food (For publication in website of this Ministry).
7. Accounts Officer, Ministry of Food.

Personal

Mrs. Fatima Tuj Jahra, Research Officer, Ministry of Food (FPMU)).


15.4.18
Md. Ayatul Islam
Deputy Secretary